

APPLICATION FOR EMPLOYMENT FOR STAFF

Bethel Christian Academy
12901 W. Pleasant Valley Rd.
Parma, Ohio 44130
440-842-8575

This application is to be completed by all applicants for any position involving the supervision or custody of minors. It is being used to help the school provide a safe and secure environment for those children and youth who are enrolled in our school and use our facilities. Completing this form in no way obligates you or Bethel Christian Academy, but merely provides useful information to the Principal and staff in selecting personnel.

NAME _____ DATE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

BIRTH DATE _____ SOCIAL SECURITY # _____

GENDER M F MARITAL STATUS _____ PHONE# _____

SPOUSE'S NAME _____

NAME AND AGES OF CHILDREN _____

What position are you applying for? Substitute Teacher Office Aide Cafeteria Worker
 Custodian Other _____

WORK EXPERIENCE Please list most recent to least recent

1. Current or Most Recent Position Held	
Employer Name:	
Position Title:	
Employer Contact Information	
Street:	
City:	
State/Zip:	
Phone Number:	
Supervisor/Reference Contact Information	
Name:	
Phone:	
Email:	
Employment Details	
Date From:	Date To:
Full or Part Time:	Full-time Part-time
Wages:	\$ _____ per _____
Reason for Leaving:	

Responsibilities/Accomplishments at this Position

2. Previous Position Held

Employer Name:	
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Position Title:	
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Employer Contact Information

Street:	
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City:	
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State/Zip:	
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Phone Number:	
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Supervisor/Reference Contact Information

Name:	
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Phone:	
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Email:	
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Employment Details

Date From:		Date To:	
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Full or Part Time:		Full time		Part time	
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Wages:	\$		per	
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Reason for Leaving:	
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Responsibilities/Accomplishments at this Position
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3. Previous Position Held

Employer Name:	
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Position Title:	
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Employer Contact Information

Street:	
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City:	
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State/Zip:	
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Phone	
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Number:		
Supervisor/Reference Contact Information		
Name:		
Phone:		
Email:		
Employment Details		
Date From:	Date To:	
Full or Part Time:	Full time	Part time
Wages:	\$	per
Reason for Leaving:		
Responsibilities/Accomplishments at this Position		

I. CHRISTIAN EXPERIENCE: What church do you attend? _____

Name of the Pastor _____

Do you attend services regularly? Sunday AM _____ Sunday PM _____ Wednesday Nights _____

Briefly state your Christian experience _____

List any previous work experience you have involving youth or children, either volunteer or paid, church work or secular work: _____

List church activities you are presently active in: _____

Why are you interested in a position at Bethel Christian Academy? _____

II. EDUCATION BACKGROUND: High School _____ Year Completed _____

College _____ Year Completed _____ Major _____

III. PERSONAL INFORMATION: Have you ever been charged with, convicted of, or pleaded guilty to a felony or misdemeanor (such as, but not limited to, child abuse or molestation)? Yes _____ No _____

If yes, please explain. Attach a separate page if necessary. _____

EMERGENCY CONTACT:

Name _____ Phone _____
Name _____ Phone _____

IV. REFERENCES: Please give complete names and addresses of reference. Do not use relatives.

PASTOR _____
CHURCH NAME _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____

FRIEND _____
STREET ADDRESS _____
CITY _____ STATE _____ ZIP _____

FORMER EMPLOYER, TEACHER, OR SUNDAY SCHOOL TEACHER

NAME _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____

APPLICANT'S STATEMENT AND RELEASE

This information contained in this application is correct to the best of my knowledge. I authorize any law enforcement agencies, references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for children and youth work. In consideration of the receipt and evaluation of this application by Bethel Christian Academy, I hereby release any law enforcement agencies, individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any liability for damages which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply, with this authorization. I waive any right that I have to inspect any information provided about me by any person or organization identified by me in this application.

Should my application be accepted, I agree to be bound by the Bylaws and policies of Bethel Christian Academy, and to refrain from unscriptural conduct in the performance of my services on behalf of the school. I understand that it is a privilege to work at Bethel Christian Academy in a unique position of trust and opportunity. I will fully submit to the authority of Christ and to the God appointed leadership of Bethel Christian Academy.

I further state that I have carefully read the foregoing release and know the contents thereof and I sign this release as my own free act. This is a legally binding agreement which I have read and understood.

Signature _____ Date _____
Witness _____ Date _____